

OPTIONS FOR SMALL CLAIMS PAYMENTS

Be sure your cause number 53C0 appears on the face of the Money Order or Certified check for proper credit.

PAYMENTS DIRECTLY TO CLERK'S OFFICE

1. Mail Money Order or Certified Check ONLY payable to "Monroe County Clerk"
If you would like a receipt, please enclose a self-addressed stamped envelope with your payment.

NO PERSONAL CHECKS

Monroe County Clerk (812) 349-2600
P O Box 547-SC
Bloomington, IN 47402

2. You may also drop your Money Order after hours, in the drop box at the top of the stairs on the side of the building before going through the doors.

3. Go into the Clerk's Office and pay CASH. Monday – Friday 8:00 AM – 4:00 PM

PAYMENTS NOT INCLUDING A CAUSE NUMBER WILL BE RETURNED!

You can contact your bank and have the funds taken directly out of your account and sent to the Clerk's Office, but you need to check with your bank and make sure they are **GUARANTEED FUNDS** or they will not be accepted. Please check with the Clerk's office to see if your banking institution is approved.

CREDIT CARD PAYMENT OVER INTERNET

Use Credit, Debit or Pre-paid Debit Card

www.govpaynow.com

Use Pay Location Code# 2245

Court Date: use date you are making your payment: Then follow instructions

Service fee:

.01- \$50.00	\$1.75	100.01 – 150.00	\$5.75
50.01- 75.00	\$2.00	150.01 – 200.00	\$7.25
75.01- 100.00	\$3.75		

Payments_to_clerk.doc in Court 8 shared forms directory 10/15/2013 – updated 2017